

**AKRON CITY PLANNING COMMISSION**

REF. SECTIONS 153.460-.492 OF  
THE CODE OF ORDINANCES OF  
AKRON, OHIO 2004

To: City Council, Akron, Ohio

Date: \_\_\_\_\_

The undersigned (circle one) **owner / holder of option / lessee** / \_\_\_\_\_ of the property herein involved, does hereby petition for a Conditional Use as provided under the Code of Ordinances, Section 153.460-.492 for purposes set forth below.

**SUPPORTING INFORMATION**

IF ALL THE APPLICABLE PROVISIONS BELOW ARE NOT SUPPLIED WITH THIS PETITION,  
NORMAL PROCESSING WILL NOT OCCUR UNTIL ALL ITEMS ARE SUBMITTED.

1. The property is addressed as (or has frontage on): \_\_\_\_\_

2. The proposed use is: \_\_\_\_\_

3. Estimated **TOTAL** project cost: \_\_\_\_\_

4. Attach two (2) sets of plans **drawn to scale** including:

Street names and addresses

Parking

Landscaping

Building elevations

Location of property

Circulation drives

Yards

Signs

Location of building(s)

Traffic access

Open space

Utilities

Dimensions of property  
and building(s)

Loading areas

Interior arrangement

Refuse & service areas

5. If plans were drawn using AutoCAD, please submit a copy on a **CD-ROM**. (See specification list.)  
Please label the disk with the name of applicant and the site address.

6. Attach a copy of the **property deed** for all parcels involved in this Conditional Use or a **legal description** prepared by a registered surveyor.

7. Attach **photographs** of the existing site, sufficiently labeled.

8. Attach a **letter/narrative statement** containing: (a) comments relating to the above requirements;  
(b) explanation of economic impact and mitigation of noise, glare and odor effects on adjoining property; and (c) general compatibility with adjacent and other properties in the district.

\_\_\_\_\_  
PRINT / TYPE name of **OWNER(S)**

\_\_\_\_\_  
PRINT / TYPE name of **\_\_Holder of option \_\_Lessee**

\_\_\_\_\_  
SIGNATURE:

\_\_\_\_\_  
SIGNATURE:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
City, State:

\_\_\_\_\_  
City, State:

\_\_\_\_\_  
Zip: Phone: ( )

\_\_\_\_\_  
Zip: Phone: ( )

\_\_\_\_\_  
Email:

\_\_\_\_\_  
Email:

**ALSO NOTIFY:**

Relationship to Petitioner (agent, attorney, principal, etc.)

PRINT / TYPE

SIGNATURE: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

**ALSO NOTIFY:**

Relationship to Petitioner (agent, attorney, principal, etc.)

PRINT / TYPE

SIGNATURE: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**A NON-REFUNDABLE FILING FEE shall accompany this petition upon submittal to**  
 The Department of Planning and Urban Development,  
 Municipal Building Room 405, 166 S. High Street, Akron, OH 44308-1628

**Please make CHECKS PAYABLE to City of Akron.**

**Planning Commission Filing Fees Chart****Conditional Use Request**

See the following table:

<b>Estimated TOTAL Project Cost</b>	<b>Applicable Fee</b>
\$0 - \$5,000	\$100
\$5,001 - \$20,000	\$150
\$20,001 - \$50,000	\$300
\$50,001 - \$100,000	\$400
\$100,001 - \$200,000	\$500
\$200,001 - more	\$1,000

**Sale/Lease of City-owned Land**      \$250

This is to certify that a fee of  
 \$\_\_\_\_\_ has been  
 received for investigation  
 incident to this proposal.

Receipt # \_\_\_\_\_

PC – 2017 - \_\_\_\_\_ - \_\_\_\_\_

Councilperson \_\_\_\_\_ Ward \_\_\_\_\_

\_\_\_\_\_  
 Signature of City Employee

\_\_\_\_\_  
 Title

**COUNCIL TIME STAMP****ZONING TIME STAMP**

2017

AKRON CITY PLANNING COMMISSION

MEETING

FILE DATE

JANUARY 13, 2017

DECEMBER 9, 2016

FEBRUARY 10, 2017

JANUARY 6, 2017

MARCH 10, 2017

FEBRUARY 3, 2017

APRIL 7, 2017

MARCH 3, 2017

MAY 5, 2017

MARCH 31, 2017

JUNE 2, 2017

APRIL 28, 2017

JULY 7, 2017

JUNE 2, 2017

AUGUST 18, 2017

JULY 14, 2017

SEPTEMBER 15, 2017

AUGUST 11, 2017

OCTOBER 13, 2017

SEPTEMBER 8, 2017

NOVEMBER 9, 2017 \*\*

OCTOBER 6, 2017

DECEMBER 1, 2017

OCTOBER 27, 2017

In order to become ELIGIBLE for placement on the above meeting dates, the accompanying petition/appeal must meet all of the requirements as listed in the petition/appeal. Submission on or before the file date does not guarantee placement on the corresponding meeting's agenda but enables you to become eligible for the meeting.

**\* November 9<sup>th</sup> meeting is on a Thursday**